

CONFIRMED MINUTES

AUGUST TGC BOARD OF TRUSTEES MEETING



At the **SEPTEMBER TGC Board of Trustees Meeting on 3 Oct 2024** these minutes were confirmed as presented.

Name:	Tauranga Girls' College
Date:	Thursday, 22 August 2024
Time:	5:30 pm to 6:57 pm (NZST)
Location:	Tauranga Girls' College Board Room, 930 Cameron Road, Gate Pa, Tauranga, New Zealand
Board Members:	Mariana Tapsell (Chair), Anjali Pillay, Anne Young, Carolyn Nemeth, Dave Guruge, James Patea, Tristan Hewett, Alice Cade
Attendees:	Julie Cole, Maria Palmer
Apologies:	Karen Aspey
Notes:	Alice Cade has been invited by the Board to attend this meeting in her delegated capacity as Acting Tumuaki during the Principals sabbatical.

1. Meeting Open

1.1 Presiding Member welcome and karakia

Board meeting opened at: 5.30pm.

Alice Cade was introduced to the Board.

1.2 Declaration of any Conflict of Interest

No Conflicts of Interest (COI) were noted by the board members on the agenda of this meeting.

2. Strategic Focus

2.1 Tumuaki | Principals Report

The Acting Tumuaki gave an overview to the Board:

1. We have received funding for a targeted approach to attendance. She will follow up with a different year level each day.
2. The school open night was very successful.
3. The Y9 Core curriculum that was board-funded started this week with the students in the class.
4. Māori achievement is currently being reviewed.
5. Discussions are underway about who our new Kaumata will be.
6. Planning is underway for the change to horizontal whanau classes for next year.

7. Relief has been high with a limited pool of relievers. Staff are stepping up to help cover.
8. Concerns around being able to recruit enough teachers for 2025.
9. Highlighted to the Board the issue of abuse staff are receiving from whānau, which is on the rise.



Charter School Resolution

RESOLUTION: That the Board accepts the PPTA resolution and will not to undertake a Charter School conversion.

Decision Date: 22 Aug 2024
Mover: Tristan Hewett
Seconder: Anne Young
Outcome: Approved



August Tumuaki | Principals Report

RESOLUTION: That the board accepts the August Tumuaki | Principals report to the board.

Decision Date: 22 Aug 2024
Mover: James Patea
Seconder: Anjali Pillay
Outcome: Approved

2.2 Board Governance Discussion

3. Monitoring Reports

3.1 Finance Report

The Board Finance Chair introduced a discussion regarding the request for additional funding to support the rebranding initiative. Following a thorough deliberation among board members, it was decided to approve this funding on the condition there is assurance this is an itemised, fixed price quote from Woods for all future works for a full and final amount that will not incur more costs within years to follow.



Speaking Rights to Board Secretary

RESOLUTION: The Board granted speaking rights to the Board Secretary to speak on the rebranding.

Decision Date: 22 Aug 2024
Mover: Mariana Tapsell
Seconder: Tristan Hewett
Outcome: Approved



Additional Rebranding Funding

RESOLUTION: That the Board approves funding of \$146,000 to cover additional costs associated with a change to apparel, signage, website with the condition there is assurance this is an itemised, fixed price quote from Woods for all future works for a full and final amount that will not incur more costs within years to follow.

Decision Date: 22 Aug 2024
Mover: Tristan Hewett
Seconder: Anne Young
Outcome: Approved



Woods Agency Quote

Tumuaki is to supply an itemised, fixed price quote from Woods for all future works for a full and final amount that will not incur more costs with years to follow. And that upon completion of the website redesign, the school will have full access to the website's backend, enabling the integration of various plug-in applications as needed.

Due Date: 26 Sept 2024

Owner: Tara Kanji

3.2 Property Report

The Board deferred any decision on the additional funding the Sewer and Water project of \$50k for cost overrun of the project until a meeting has been held with the Project Manager to explain the cost overrun.



N Block

RESOLUTION: That the Property Subcommittee will proactively engage with the Ministry of Education to advocate for the retention of N Block, as outlined in the supporting document 'J Block Overview.' The Board fully supports maintaining N Block.

Decision Date: 22 Aug 2024

Mover: Carolyn Nemeth

Seconder: James Patea

Outcome: Approved



August Property Report

RESOLUTION: That the Board accepts the August Property Report to the Board.

Decision Date: 22 Aug 2024

Mover: Dave Guruge

Seconder: James Patea

Outcome: Approved



N Block

Board to contact and proactively engage with the MoE to retain N Block

Due Date: 26 Sept 2024

Owner: Mariana Tapsell

3.3 Health & Safety Reports



August Health & Safety Report

RESOLUTION: That the Board moves to accept the Tumuaki August H&S Report to the Board.

Decision Date: 22 Aug 2024

4. Administration

4.1 Any Other Business

Nominations for the Board Rep for the Whakarōputanga Kaitiaki Kura o Aotearoa (NZSBA) Special General Meeting (SGM) were called for: Dave Guruge was nominated by Mariana Tapsell



Board Rep for NZSBA SGM Meeting

RESOLUTION: That the Board duly elects Dave Guruge as the Board Representative for the Whakarōputanga Kaitiaki Kura o Aotearoa (NZSBA) Special General Meeting (SGM)

Decision Date: 22 Aug 2024
Mover: James Patea
Seconder: Anne Young
Outcome: Approved



2024 Board Student Rep Election

RESOLUTION: That the Board accepts the proposed Board Student Rep Election Timeline and sets the Election date as 26 September 24 and appoints Toni Henderson as Returning Officer and Carolyn Nemeth as Election Organiser.

Decision Date: 22 Aug 2024
Mover: Mariana Tapsell
Seconder: Anne Young
Outcome: Approved



International Authorised signatory delegation

RESOLUTION: That the Board approves the delegations to the International Director to be an authorised signatory as per the letter dated 22.8.24.

Decision Date: 22 Aug 2024
Mover: Anne Young
Seconder: James Patea
Outcome: Approved



Co-opting second student rep

RESOLUTION: That the Board will co-opt a second student representative to the Board. At the 26 September meeting The Board will decide on the process.

Decision Date: 22 Aug 2024



Board Rep Candidates

The Board Secretary is to send out to the Board the Student Rep candidate's speeches.

Due Date: 5 Sept 2024
Owner: Julie Cole



Board Rep for NZSBA SGM Meeting

Board Secretary to register Dave Guruge as our Board Rep for the NZSBA SGM Meeting.

Due Date: 26 Sept 2024
Owner: Julie Cole

4.2 Confirm Minutes

JULY TGC Board of Trustees Meeting 2 Jul 2024, the minutes were confirmed as presented.

4.3 Matters Arising / Action List (from previous minutes/actions)

4.4 Correspondence Inwards/Outwards



RESOLUTION: That the Board approves and accepts the correspondenc...

RESOLUTION: That the Board approves and accepts the correspondence from 2 July to 22 August 2024

Decision Date: 22 Aug 2024
Mover: Mariana Tapsell
Second: Carolyn Nemeth
Outcome: Approved

5. Meeting Close

5.1 Presiding Member closes meeting and moves to PEB BOT Meeting

Next meeting: AUGUST TGC PEB Board of Trustees Meeting - 22 Aug 2024, 6:57 pm

A handwritten signature in black ink that reads "Mariana Tapsell".

Mariana Tapsell
4 Oct 2024